

SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER



SESSION 2023-24

Criterion 6: Governance, Leadership and Management

6.1.2 Effective leadership is reflected in various institutional practices such as decentralization and participative management



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER
Minutes for BOM Meeting held on 18th December 2023

A meeting of the Board of Management of Sophia Girls College (Autonomous), Ajmer was organized on Monday, 18th December 2023 at 12:00 noon in the Board Room of the College.

The following members participated in the meeting:

| S. No. | Name | Designation | Signature |
|--------|-----------------------|--|-----------|
| 1. | Rev. Sister Goretti | President, Sophia College Education Society | |
| 2. | Rev. Sister Sushma | Vice President, Sophia College Education Society | |
| 3. | Dr. Sister Rani | Manager, Sophia Girls' College (Autonomous), Ajmer | |
| 4. | Dr. Sister Swapana | Member, Sophia Girls' College (Autonomous), Ajmer | |
| 5. | Sister Vinita | Member, Sophia Girls' College (Autonomous), Ajmer | |
| 6. | Dr. Milan Yadav | Government Nominee | - |
| 7. | Prof. Dev Swarup | Management Nominee | - |
| 8. | Dr. Mriganka Upadhyay | Staff Representative, Sophia Girls' College (Autonomous), Ajmer | |
| 9. | Dr. Sandhya Kalera | Staff Representative, Sophia Girls' College (Autonomous), Ajmer | |
| 10. | Prof. Sister Pearl | Secretary & Principal, Sophia Girls' College (Autonomous), Ajmer | |

Agenda:

1. To read and approve the minutes and Action Taken report of the previous meeting
2. To consider and approve the resolutions passed by the Academic Council of the College.
3. To approve semester wise programmes / courses of study leading to the award of Degrees and Diplomas.
4. Successful completion of I-VI semester in U.G. and Semester I to IV in P.G. in the session 2022-23
5. Status of admission in various Programmes for the session 2023-24.
6. Proposal of introducing co-education in the College starting from 2024-25
7. Introduction of new Program from 2024-25
8. To approve the Strategic & perspective plans of the College
9. Information about NAAC Accreditation
10. To present the report of Autonomy for 2022 -23.
11. To apprise about the major achievements, events, webinars, conferences organized by the college.
12. To present the Feedback Analysis Report and Action Taken Report of Stakeholders (Parents, Employers, Alumni, Teachers and Students).
13. To inform about the present status of MOUs and collaborations during the present Academic Year 2023-24.
14. Any other Business with the permission of the Chair.

| S. No. | Description |
|-----------------------|--|
| 1. | The meeting commenced with a prayer after which Sr. Goretti, the President welcomed the members. To read and approve the minutes and Action Taken Report of the previous meeting. |
| Decision Taken | Prof. Sr. Pearl read the minutes and Action Taken Report of the previous meeting. All the members unanimously approved the minutes of the meeting. This was proposed to be passed by Dr. Sandhya - Staff Nominee and seconded by Rev. Sr. Rani – Member of Sophia College Education Society Passed unanimously. |
| 2. | To consider and approve the resolutions passed by the Academic Council of the College. |
| Decision Taken | Prof. Sr. Pearl informed the members about the resolutions passed by the Academic Council in the meetings, held on 28th June & 4th August 2023. The members were briefed about the salient resolutions of the AC meeting, highlighting about the implementation of NEP based curriculum design. Dr. Mriganka Upadhyay proposed to pass the AC minutes, seconded by Sr. Vinita. The motion was passed by all the BOM members with complete agreement. |

| | |
|-----------------------|---|
| 3. | To approve annual / semester wise programmes of study leading to the award of Degrees, Diplomas and Certificates. |
| Decision Taken | <p>The Principal Prof. Sr. Pearl apprised the house of the present semester wise Under Graduate Programmes being run in the College which are B.A. (Pass Course), B.Sc. (Biology), B.Sc. (Mathematics), B.Com., B.B.A., B.C.A. & B. L. I.S.</p> <p>B.A. (English Honours), B.A. (Economics Honours), B.Com. Honours, <i>(for second and third years only)</i></p> <p>The Post Graduate Courses include M.A. (English Literature), M.A./M.Sc. (Geography), M.A. (Political Science), M.A. (History), M.A. (Sociology), M.Sc. (Computer Science), M.Sc. (Chemistry), M.Com (A.B.S.T.), I.M.Sc. (C.S.) & M.A.(Psychology). Besides these U.G. and P.G. Programmes, the College offers 9 Diploma Programs and 19 certificate courses.</p> <p>Proceeding further, the BOM members were apprised about the novel semester-wise programmes as per the NEP. The members were intimated about the introduction of four year UG programmes leading to the award of Degrees. Additional details were provided about the Multidisciplinary Courses, Ability Enhancement Courses, and Skill Enhancement Courses.</p> <p>The members were appreciative of the efforts and endeavours of the college towards its pre-eminent and neoteric approach for the implementation of NEP. The members appreciated and unanimously accepted the vast number of courses offered by the college</p> |
| 4. | Successful completion of Semester I to VI of U.G. and Semester I to IV of P.G. in the session 2022-23 and presentation of results. |
| Decision Taken | <p>Dr. Sr. Pearl informed the house about the successful completion of Sem. I to VI of U.G. and Sem. I to IV of P.G. and presented the semester results to the members.</p> <p>The members appreciated the academic performance of the students and congratulated the Principal and her team.</p> |
| 5. | Status of admission in various Programmes for the session 2023-24 |
| Decision Taken | <p>The Principal, Prof. Sr. Pearl, presented the status of admission in various UG and PG Programmes. Presently the College is offering six UG and nine PG programmes.</p> <p>A total of 527 students were admitted in the session 2023-24 in various UG and PG programmes.</p> <p>The admission status of the UG and PG Programs for the 2022-23 session was displayed to the members. The members appreciated the efforts of the College for maintaining a decent student intake in spite of the fall in</p> |

| | |
|-----------------------|---|
| | admissions in many other institutions. |
| 6. | Proposal of introducing co-education in the College starting from 2024-25 |
| Decision Taken | <p>The Principal Prof. Sr. Pearl informed the members that the College is constantly moving ahead towards inculcating global standards in its students. During their visit the NAAC Peer Team were very appreciative of the College and gave constructive suggestions for the further improvement of the College. Moving toward this goal the IQAC and Staff Council of the College gave a suggestion to the Management to introduce co-education at the PG level in the initial stage and subsequently at the UG level and move toward inclusivity in education</p> <p>A discussion was held among the members concerning augmentation of infrastructure, common rooms, etc.</p> <p>Also the name of College needs to be changed from Sophia Girls' College (Autonomous), Ajmer to Sophia College (Autonomous), Ajmer. This would be a historic decision. The members approved the same and entrusted the responsibility of applying to the Government and completion of other formalities to the Principal Prof. Sr. Pearl.</p> <p>Proposed by Sr. Sushma and seconded by Dr. Sr. Rani the following resolution was moved:</p> <p style="padding-left: 40px;">Resolved that Sophia Girls' College (Autonomous), Ajmer be converted from an existing Women's Institution into a Co-educational Institution and the name of College be changed from Sophia Girls' College (Autonomous), Ajmer to Sophia College (Autonomous), Ajmer. passed unanimously</p> <p>The resolution was approved and passed unanimously by all the BOM members.</p> |
| 7. | Introduction of new Programme- M.Com in Business Administration from the session 2024-2025. |
| Decision Taken | <p>The Board of Studies of Business Administration proposed the introduction of the Programme - M.Com in Business Administration from the session 2024-25. The syllabus prepared by the BOS was presented to the members of the Academic Council who had approved the proposal.</p> <p>The members were happy that this programme shall be added from the session 2024-25 and approved the same.</p> <p>Prof. Sr. Pearl proposed the same and Dr. Sr. Rani seconded it and it was passed Unanimously.</p> |
| 8. | To approve the Perspective and Strategic Plans of the College. |
| Decision Taken | The Principal presented the Perspective and Strategic Plans of the College. The members studied the same and were appreciative of the |

| | |
|-----------------------|---|
| | initiatives taken by the College. They also gave few suggestions to be incorporated and approved the same. Passed unanimously. |
| 9. | To inform the members about receiving A+ Grade by NAAC. |
| Decision Taken | The members were apprised about the successful completion of NAAC inspection & the achievement of 'A+' Grade with a CGPA of 3.28 on a 4 point scale by the institution. The members Congratulated the Principal and all the Staff members for the hard work and commitment and appreciated the endeavors & achievements of the College. |
| 10 | To present the report of Autonomy for 2022 -23. |
| Decision Taken | The Principal apprised the Board members that the College was in the ninth year of Autonomy. She presented the yearly progress report on Autonomy for 2022-23. The members were happy to see the advances taking places and congratulated the College on the initiatives taken. |
| 11. | To apprise about the major achievements/events/ Seminars/ Conferences organized by the College. |
| Decision Taken | Thereafter, major achievements of the college in the session 2022-23 were highlighted by the Principal, Prof. Sr. Pearl, which include: a.) Recognition of the college as a centre of VMOU and IGNOU. b.) Student placement in Deutsche Bank, APPCINO, etc. c.) Five students qualified for US CMA. d.) Award of Ph.D. to four staff members. The members admired the accomplishments of the college. |
| 12. | To present the Feedback Analysis Report and Action Taken Report of Stakeholders (Parents, Employers, Alumni, Teachers and Students). |
| Decision Taken | Up in the sequence, the Feedback Analysis Report on curriculum design, teaching-learning, pedagogy, learning resources, infrastructure, etc. along with the Action Taken Report was propounded before the members. The feedback was up to par as reflected in the response given by the stakeholders. The report was convincing to all the BOM members and was approved unequivocally. |
| 13. | To inform about the present status of MOUs and collaborations during the present Academic Year 2023-24. |
| Decision Taken | Towards the end, present status of MOUs and collaborations during the session 2023-24 was put on view for consideration. The Principal, Prof. Sr. Pearl acclaimed about the multitudinous functional MOUs of the college with other institutions and organizations. It was further notified the nine new MOUs have been signed to the college in the session 2023-24. Every department of the college is engaged in organizing collaborative activities |

| | |
|------------|--|
| | with at least two-three MOU institutions. The BOM members acknowledged and admired the collaborative attainment of the college. |
| 14. | Any other Business with the permission of the Chair. |
| | <ul style="list-style-type: none"> • A list of students who have cleared their NET examination during the session was also presented. The members appreciated all the achievers and gave their best wishes for their upcoming academic endeavours. • Later the House was opened for discussion and members were invited to comment and place their suggestions in the meeting. |
| | As there was no other matter to be discussed the Principal concluded the meeting by thanking the honourable members for their constant support and recommendations. |



Prof. Sr. Pearl

PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER



Rev. Sr. Goretti

President
Sophia College Education Society
Ajmer



Dr. Sr. Pearl

PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER